SAFETY

First aid kit inspection checklist

The monthly check that each first aid kit is where it should be, closed, stocked and in date, with a restock note for anything used since the last check.

How often: **Monthly, and after each use** Who: **First aider or area owner** **About 3 min** **15 items**

Site or area _____ Asset or line _____

Date and time _____ Completed by _____

Before you use it

- OSHA 29 CFR 1910.151(b) requires adequate first aid supplies to be readily available, and a person trained to render first aid where there is no infirmary, clinic or hospital nearby.
- Its non-mandatory Appendix A points to ANSI Z308.1 for the minimum contents of a generic kit, and says larger operations or sites with unique hazards may need more kits and supplies.
- Replace the contents list below with the one printed in your kits, and set the check frequency for your site.

Kit

NO.	ITEM	RESULT	NOTES
1	**Scan the kit's tag**	☐ Visited	
2	**Kit in its marked location, unobstructed**	☐ Pass ☐ Fail ☐ N/A	
3	**Container clean, closed and undamaged**	☐ Pass ☐ Fail ☐ N/A	

Contents

NO.	ITEM	RESULT	NOTES
4	**Adhesive bandages**	☐ Pass ☐ Fail ☐ N/A	
5	**Sterile pads and gauze**	☐ Pass ☐ Fail ☐ N/A	
6	**Adhesive tape and roller bandage**	☐ Pass ☐ Fail ☐ N/A	
7	**Antiseptic wipes**	☐ Pass ☐ Fail ☐ N/A	
8	**Medical exam gloves**	☐ Pass ☐ Fail ☐ N/A	
9	**CPR breathing barrier**	☐ Pass ☐ Fail ☐ N/A	
10	**Burn dressing**	☐ Pass ☐ Fail ☐ N/A	
11	**Eye covering**	☐ Pass ☐ Fail ☐ N/A	
12	**Earliest expiry date in the kit**	_____	

NO.	ITEM	RESULT	NOTES
13	**Items used since the last check**		

Result

NO.	ITEM	RESULT	NOTES
14	**Result**	☐ Complete ☐ Restock ordered	
15	**Checked by**	Name Signature Date	

Follow-up

For each failed check or reading out of limit: what was found, what was done, and the work order raised for it.

NO.	WHAT WAS FOUND	ACTION OR WORK ORDER	OWNER	DUE

References

- OSHA 29 CFR 1910.151, medical services and first aid
  https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.151

Free to use and adapt. To run it on mobile, with checkpoint scans, readings checked against their limits as they are entered, and photos and signatures attached to the check, see vardian.io/templates/first-aid-kit-inspection-checklist.